**Three County CoC Open Units/Beds Chart**

This form is to be used for notifying the Three County CoC of upcoming or currently open units or beds. Please complete and return to the CoC when your program has or will have availability.

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| **Upcoming or Currently Open Units** |
| ***Date Unit Available*** | ***Unit Type*** *(mobile or site based)* | ***Unit Address*** *(N/A if mobile voucher )* | ***Individual or Family?*** | ***Capacity (# of family members)*** | ***Single or Shared****?* | ***If shared, is roommate present?*** | ***If shared, is unit sex-specific?*** | ***Unit Floor***  | ***Handicap accessible****?* | ***Chronic Homelessness required?*** | ***Other eligibility requirements (per program)*** |
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**Below, please indicate below the reason for the unit(s) availability:**

*Examples:*

(Unit address) is a mobile voucher slot that has not yet been filled for \_\_\_\_\_\_\_\_ reason.

(Unit address) is a site-based unit that has been under construction.

(Unit address) program participant moved into Northampton Housing Authority public housing.

(Unit address) program participant abandoned unit without reason.

(Unit address) program participant moved to market rate housing in Pittsfield.

(Unit address) program participant was terminated or evicted for the following reasons \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (CoC may ask for documentation showing program efforts to prevent termination or eviction and reasons for the termination or eviction).